

Committee: General Assembly 1

Subject: Formal Aspects of a resolution

Proposed by: The Head of the Office of Public Information (OPI)

THE OFFICE OF PUBLIC INFORMATION,

***Having devoted attention* there are some delegates who do not know how to write a resolution,**

***Recognizing* the most faults are only small ones,**

***Taking note* that reading this resolution carefully and using it as a template contributes to avoid these typical faults,**

***Recalling* the resolution is structured in:**

- perambulatory phrases to describe the problem of the topic and,
- operative phrases to express solutions for it,

***Emphasizing* every line from the address in capital letters has to be numbered,**

***Fully aware* of the fact that under normal conditions The content of a resolution acts a more important And meaningful role than in this resolution,**

1. **Considers** sometimes writing a resolution takes along problems because delegates might have problems in operating:
 - a) **Word processing programs, such as:**
 1. **Microsoft Word**
 2. **and Open Office**
 3. **maybe Word Pad**
 4. **or even the Microsoft Editor,**
 - b) **Computers it selves**
 - c) **Or even their brains to annoy this stupid point and surreptitious advertising;**
2. **Requests** all delegates to ask the members of the OPI if there are difficulties or uncertain

aspects in writing the resolution;

3. **Further recommends** taking a look at the introductory phrases you should use in a resolution;
4. **Draws the attention** to the fact that every delegate has to use the tabulator button to set always the same amount of space between the numbered lines and the the phrases and between the numbers of the operative phrases and themselves, or to move subordinate phrases or words uniformly to the right;
5. **Deplores** some delegates to use the respective amount of space:
 - a) Only one space between the page's position and the next phrase and between all preambulatory and operative phrases,
 - b) Two spaces between the resolution head and the address in capital letters,
 - c) And never a space inside of an unfinished preambulatory or operative phrase;
6. **Confirms** that at the end of a preambulatory phrase has to be a comma and at the end of an operative phrase one a semicolon, with a comma after a subordinated phrase in the middle:
7. **Calls upon** all delegates to use only so much paper as it is necessary by writing in Verdana and always in size font 12;
8. **Declares accordingly** that a resolution can be sent to OPI and so be debated, if it has the of OPI, which is only available for delegates who are writing their resolutions like this sample one in a formal way.